

**TOWN OF DALE
RENTAL AGREEMENT FOR DAUFEN PARK**

EVENT INFORMATION

DAY & DATE: _____ UNLOCK DOORS BY: _____
 TYPE OF EVENT (please describe): _____ EVENT END TIME: _____
 # OF PEOPLE _____ **Park Rental Hours are 7am - 11pm. Event must end by park close.**

CONTACT INFORMATION

NAME/ORGANIZATION: _____
 CONTACT PERSON: _____
 ADDRESS: _____ CITY: _____
 CONTACT PHONE: _____ ZIP: _____

RENTAL COST (per day)

Shelter	\$25.00	
Food Stand	\$50.00	
Food Stand & Shelter	\$65.00	
Security Deposit	\$ 100.00	

Make check payable to: Town of Dale
Mail to: PO Box 83
 Dale WI 54931

TOTAL RENTAL COST _____

Rental is confirmed once check and rental agreement has been received by the Town and recorded on the event calendar.

*I agree to indemnify and save harmless the Town of Dale and their employees, elected and appointed officials, and agents from any and all liability from claims of bodily injury, property damage, or any other nature whatsoever arising out of the use of Town of Dale properties herein specified. I have received a copy of the **GUIDELINES FOR RENTERS OF DAUFEN MEMORIAL PARK** and agree to abide by all rules, regulations and policies established by the Town of Dale for the use of buildings, properties and facilities; and to adhere to all specifications and limits listed.*

SIGNATURE: _____ Date: _____

SPECIAL REQUESTS

FACILITIES

The kitchen has a stove, two refrigerators, microwave and sink.
 All rentals require a security deposit, plus rent. Deposit is refundable if all guidelines (as specified on page 2) are followed.

RENTAL CONTACTS: **Janette Laabs, Rentals: 920-850-0800**
 Doug Wunderlich, Chairperson: 920-850-8508
 Chad Degal, Supervisor: 920-213-5324
 Jenny DeZeeuw, Clerk 920-779-4609 (office) or 920-224-4950 (cell)

FOR OFFICE USE ONLY

TOTAL FEE: \$ _____ Amount received \$ _____ cash check # _____
 Date: _____

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GUIDELINES FOR RENTERS OF DAUFEN MEMORIAL PARK

1. The signed rental agreement and payment for rent plus the refundable security deposit is due before rental is confirmed.
There are no exceptions.
2. Cancellation of rental must be made 30 days before the rental date to receive a refund.
3. Rental is for only the shelter and/or kitchen. Other areas of the park are open to the public during your rental.
4. **Trash and CIGARETTE BUTTS must be put into the dumpster and grounds picked up.**
5. All cleanup information posted at the park must be followed to receive a refund of the security deposit.
6. The sale of refreshments and performances by musical groups to cease no later than 12:30 am on dates prearranged with the Town of Dale.
7. All events with live music, beer/alcohol sales, or where the public will be charged admission must be approved by the Town Board before a rental agreement will be accepted.
8. Premises to be totally vacated and locked 45 minutes after termination of activity.
9. All ordinances designated for the park per Town of Dale Ordinance 4.00 (sections 1 - 4) must be followed.
Copies of ordinances are available on the website or at the Town of Dale Office.
10. Rentals must abide by posted park hours of 7 am - 11 pm unless otherwise approved by the Town Board.

All or a portion of the security deposit will not be refunded if any of the above guidelines are not followed, or there is excessive dirt (spilled beer, pop, food, vomit, or cigarette butts) in any part of the buildings or grounds.

***** Town residents can reserve the park after September 1st for the following year. Non-residents cannot reserve the park until after January 1st of the year of rental.***

Rev. 05/2016